



Hot Springs Parks and Trails

Community Recreation Program Application

The following application must be completed by anyone interested in offering Community Recreational Programming in any Hot Springs city park. This is pursuant to Resolution #8439 (Policies, Procedures and Fees for the Parks and Trails Department) regarding special programming.

Applicant must acknowledge the following:

- _____ Applicant Program will abide by all Parks and Trails Rules and Regulations contained in Resolution #8439, Policies, Procedure and Fees. Applicant acknowledges that any permit granted by the City of Hot Springs may be revoked upon cause as determined by the City of Hot Springs.
- _____ Applicant will attach a detailed program description that outlines the purpose and public benefit of the program, and includes all needs and special requirements.
- _____ Applicant will attach a copy of the organizations Determination Letter for non-profit status for current year, organization by-laws and list of current Board members.
- _____ Applicant will provide a detailed report within two weeks of the conclusion of the program including a description and location of the program, benefits of the program, and number of attendees of the program as well as a list of all volunteers that assisted with the program.

Name of Group

Contact Person

Address

City

Zip

Phone

Cell Phone

Email

Program Name

Type of Program

Day/Date/Time of Program

Facility/Park Location

Expected Attendance

Applicant

Date

P & T Director

Date

City Manager

Date