

**Athletic Field Use Policy.**

**(Excerpted from Resolution #5482 Parks and Recreation Department Policies, Procedures and Fees).**

**Leagues.**

**City-sponsored Leagues.**

The City reserves the right to conduct softball, soccer or other sports leagues and establish fees for said leagues. City-sponsored leagues shall have priority use of playing fields.

**Non-City Leagues.**

Advance reservation for non-city leagues desiring the use of City playing fields will be received and considered at such times as may be prescribed by the Parks and Recreation Department. After reviewing usage requests and needs, the City shall allocate fields in as equitable a manner as possible based on the requests received and field availability. Interested parties should contact the Parks and Recreation Department for current league reservation deadlines. Following league deadlines, all reservations will be accepted on a first-come, first-served based. Leagues shall pay a fee as established by the fee schedule per team per season. Sponsors shall furnish the City a copy of the official league registrations for verification of number of teams. The City reserves the right to impose additional fees if the number of teams or players increase. Additional field use fees may apply as established by the fee schedule.

**Practice Time.**

(a) Practice times are limited to a maximum of one hour per day and must be booked on full hours (example: 6:00 - 7:00, NOT 5:30 - 6:30). Practice times must be booked by 12:00 noon on the Friday preceding the week of the desired reservation time. Practice times may be reserved on an as needed basis or on a recurring four-week basis. No reservations for field practice times will be accepted before the pre-season City-sponsored league organizational meeting (dates available on request).

(b) Non-league teams must pay practice field fees as established by the fee schedule. City sponsored and non-city sponsored league practice fees without lights are included in the league fees.

### **Tournament Field Fees and Reservations.**

Tournament fees apply to both league and non-league players for all playing fields. Tournament sponsors are responsible for all necessary umpires and scorekeepers. All tournaments shall be required to post a security/clean-up deposit as established by the fee schedule. Tournament fees and deposits are due at the time of reservation and must be received by the City at least thirty (30) days prior to the proposed tournament. Until the tournament fees and deposit are received by the City, the tournament is not confirmed and the fields may be reserved by another party.

### **Outfield Advertising.**

The City reserves the right to allow advertising banners to be installed on the outfield fences at athletic fields on a first-come, first-served basis subject to the following conditions:

- (a) Banners must be provided by the advertiser and meet specifications as determined by the City.
- (b) Fees, as established by the fee schedule for outdoor field signage, must be paid in advance.
- (c) Advertising of alcohol, tobacco or inappropriate themes as determined by the Parks and Recreation Director, City Manager or Board of Directors will not be permitted.