

AGENDA  
City of Hot Springs  
Community Development Advisory Committee (CDAC)  
January 6, 2022 1:00pm  
City of Hot Springs Board Chambers, 133 Convention Blvd, Hot Springs, AR 71901  
Virtual Meeting by Teleconference

1. **Call to order**
2. **Roll Call:** Kelly Thomason, Alice Marshall, Gene Williams, Becca Clark, Larry Williams
3. **Approval of December 2, 2021 Meeting Minutes**
4. **New Business: None**
5. **Old Business:**
  - A. **2022 CDBG Open Application Period.** Michelle Sestili will provide an overview of the application.
    - Email Michelle Sestili for fillable Microsoft Word versions of the application [msconsulting@outlook.com](mailto:msconsulting@outlook.com) , or hand write/type into the hard copy applications provided today.
    - Applications are due no later than 5:00 p.m. Wednesday, January 26, 2022
    - Please read all instructions before beginning
    - Federal funding is not guaranteed. Submission of an application does not guarantee funding.
    - Funds may not be available until July 2022 and historically have not authorized until months after.
    - Expenses incurred prior to final funding authorization will not be reimbursed.
    - Contact Michelle Sestili, CDBG Administrator to discuss project eligibility and Federal requirements that may apply (501) 276-7934 or [msconsulting@outlook.com](mailto:msconsulting@outlook.com)
    - Incomplete and late applications will not be considered
    - Municipal projects on public property (e.g. pedestrian improvements, public parks, most bus shelters) require a City Department sponsor and written support with application. Contact them early with your idea!
    - Non-municipal projects including public services, affordable housing, and economic development require a minimum 1:1 match of funding.
    - Do not use prior year applications!

Affordable housing projects including homeless shelters must follow the City of Hot Springs CDBG Housing Underwriting Policy – read first! <https://www.cityhs.net/563/Community-Development>

*CDAC Chair will open the floor for in-person public comments and questions. Michelle Sestili will then call upon each person on the teleconference for questions and comments.*

- B. **CDBG Administration & Oversight position:** SOQ responses were received on December 23<sup>rd</sup> and are being reviewed.
- C. **Fiscal Year 2022 CDBG Allocation:** The federal government has not reconciled a 2022 appropriations bill and is operating under a continuing resolution through February 18, 2022.

**D. 2022 Point in Time (PIT) Homeless Count: January 27<sup>th</sup>.**

- i. Teams with specialized trauma informed outreach experience will visit known encampments.
- ii. Other volunteers will be stationed at the library, Jackson House (lunch), Salvation Army (dinner), Spa Area Independent Living Services, and The Warehouse.
- iii. **Volunteers needed** in Garland, Clark, Montgomery, Hot Springs and Nevada counties!
- iv. Volunteer sign-up form: <https://www.arboscoc.org/point-in-time-count/>
- v. For everyone’s health and safety, volunteers must be vaccinated and wear a mask throughout shift. Individuals participating in the count will also be required to stay masked in indoor settings and when interfacing with volunteers.
- vi. Counting-Us App software training 1/13/22
- vii. Local volunteer training 1/20/22

**E. Prior year projects status updates:**

*CARES Act CV funds must be used to prepare for, prevent and/or respond to the novel coronavirus (COVID-19)*

<b>Project</b>	<b>Fiscal Year</b>	<b>Funded Amount</b>	<b>Current Balance</b>	<b>Notes</b>
Quarantine Shelter CV-1	2020CV	\$317,926	\$317,926	Acquisition soft costs funded. Site specific environmental review required after building/site identified.
Quarantine Shelter	2021	\$369,840.96	\$369,840.96	Acquisition soft costs funded. Site specific environmental review required after building/site identified.
Homeless Assistance CV-1	2020CV	\$76,824	\$9,629.88	Homeless shower/restroom trailer, insurance, supplies and sanitizing services. 77 showers provided to date in fiscal year 2021 (July 1, 2021-present). 100 individuals served by CV Homeless Assistance in fiscal year 2020.
Meal and Food Services CV-1 ( <i>Subrecipient: Arkansas Foodbank</i> )	2020CV	\$50,824	\$7,513.51 <b>as of December</b>	34,807 total prepared meals, food boxes and pantry items have been distributed since April 2021 from the 4 local Arkansas Foodbank non-profit providers: Jackson House, Salvation Army, Faith Pointe Ministries and Lake Pointe Church. <i>Lake Pointe Church is the only one with food credits balance remaining.</i> Hot Springs Board of Directors approved \$50,000 in American Rescue Plan Act (ARPA) funds for additional Arkansas Foodbank credits for Jackson House, Salvation Army and Faith Pointe Ministries.
<b>Home Buyer Education Classes</b>	2020 and 2018	\$7,200	\$7,200	<b>REGISTRATION REQUIRED:</b> <a href="https://hotspringshbeclass.eventbrite.com">https://hotspringshbeclass.eventbrite.com</a>  <u>Saturday at Transportation Depot, 100 Broadway Terrace, 10am-2pm:</u> <b>January 8, 2022</b> February 12, 2022 April 9, 2022

				June 4, 2022  Tuesday Instructor-Led ONLINE, 6pm-8pm: <b>January 11, 2022</b> June 11, 2022
<b>Home Owner classes, and Foreclosure Avoidance Counseling</b>	<b>2020</b>	<b>\$18,769</b>	<b>\$18,769</b>	<b>RFP opening 1/3/2022</b>
<b>Fair Housing Activities - HUD-certified Rental Housing Education and Eviction Prevention Services</b>	<b>2018</b>	<b>\$5,096.00</b>	<b>\$2,407.14</b>	<b>RFP opening 1/3/2022</b>
4C Elderly & Disabled Lawn Care and Youth Landscape Certification Program <i>(Subrecipient: RA Psyhle)</i>	2019	\$42,303.63	\$8,619.74	37 low- to moderate-income elderly and disabled persons have received 1 or 2 lawn services in FY2021. <b>1 at-risk young person OSHA certified, logging hands-on hours and studying for professional landscape certification.</b>
Malvern Avenue Gateway Improvement Project Phase I Gulpha to Grove	Multiple	\$65,817*	\$35,672.00	In progress. *CDBG is 20% match to FTA grant. City funding high voltage power line burial.
Crosswalk on Malvern to Silver Street	2019	\$11,680	\$11,680	ARDOT consultation in progress. Submitted designs not approved; ARDOT requested design changes far outside of plans and budget. Compromise designs pending review.
Cedar St Sidewalk & ADA Improvements Phase III	2020	\$10,261	\$10,261	Funded. To be bundled with other projects in a future bid for best, volume price.
Lot Acquisition for Home Building <i>(Subrecipient: Garland County Habitat for Humanity)</i>	2020	\$15,000	\$15,000	Habitat searching for potential lots.
Whittington Avenue Drainage Improvements	2020	\$44,850	\$44,850	Environmental review to be completed before funding is authorized.
Chelsea Street Sidewalks & ADA Accessibility Improvements	2020	\$40,800	\$40,800	Environmental review to be completed before funding is authorized.
Creek Street Sidewalks & ADA Accessibility Improvements	2020	\$32,343.75	\$32,343.75	Environmental review to be completed before funding is authorized.
Park Avenue at Tom Ellsworth Sidewalk, ADA and Drainage	2020	\$38,875	\$38,875	Environmental review to be completed before funding is authorized.

## CALENDAR YEAR 2021 ACCOMPLISHMENTS

**Note: Accomplishments are reported to HUD on a July-June fiscal year**

<b>CARES Act CDBG CV to prevent, prepare for and respond to the novel coronavirus (COVID-19)</b>	
Emergency Rent Subsistence CV-1	Up to 3 consecutive months of emergency rent payments made to households that had experienced a COVID related financial or medical hardship.
Utility Subsistence Payments CV-1	Low- to moderate income households in City limits with a COVID related hardship received between 1 and 3 months of utility assistance paid directly to provider, not including late fees.
Homeless Assistance CV-1	Homeless shower/restroom trailer, insurance, supplies and sanitizing services. 77 showers provided to date in fiscal year 2021 (July 1, 2021-present).
Food/Meal Services CV-1	Arkansas Foodbank credits provided to Jackson House (pantry & prepared lunches), Salvation Army (pantry & dinner services), LakePoint Church (food boxes) and Faith Pointe Ministries (food boxes). Over 4,031 LMI households served; 34,807 prepared meals, food boxes, pantry services.
<b>Public Services</b>	
Home Buyer Education Classes: 4 in-person and 1 online class offered	
4C Elderly & Disabled Lawn Care and Youth Landscape Certification Program	37 low- to moderate-income elderly and disabled persons have received 1 or 2 lawn services in FY2021. 1 at-risk young person OSHA certified, logging hands-on hours and studying for professional landscape certification.
<b>Housing</b>	
Habitat for Humanity 115 Watt Street: CDBG water line relocation. Home dedicated in February of 2021	
<b>ADA Accessibility and Bus Shelters</b>	
Bus Shelter at Ouachita Behavioral Health & Wellness	
Bus Shelter at Indiandale Plaza on Malvern	
Bell Street Sidewalk & ADA Accessibility	
Dell & Ravine at Park Ave Sidewalk, ADA Accessibility Ramps and Drainage Improvements	
Garden Street Sidewalk & ADA Accessibility Improvements	
Jefferson Street Sidewalk & ADA Accessibility	
Malvern Avenue <u>Medians</u> Phase I Gulpha to Jefferson	
Park Avenue Sidewalk & ADA Accessibility Improvements Phase V - East Side	
<b>Non-Residential Historic Preservation</b>	
John Lee Webb House Historic Restoration – Weather Wrapping, Brick Masonry & Ancillary Roofs (Subrecipient: P.H.O.E.B.E.)	
<b>Other</b>	
PY2020 CDBG Planning & Administration (January 2020 – June 2021 to facilitate fiscal year change)	
Spot Blight Nuisance Abatement: 5 condemned structures moved January 2021: 1023 Mineral, 302 Highland, 407 Mississippi, 142 Greenwood and 248 Hobson.	

*CDAC Chair will open the floor for in-person public comments. Michelle Sestili will then call upon each person on the teleconference for questions and comments.*

### 6. Announcements

The next scheduled CDAC meeting is Thursday, February 3, 2022 at 1:00pm in City Hall Board Chambers. We will continue to offer the dial-in teleconference service.

*CDAC Chair will open the floor for in-person community announcements. Michelle Sestili will then call upon each person on the teleconference for announcements.*

## **7. Adjournment**