

AGENDA
City of Hot Springs
Community Development Advisory Committee (CDAC)
December 2, 2021 1:00pm
City of Hot Springs Board Chambers, 133 Convention Blvd, Hot Springs, AR 71901
In-Person and by Teleconference

1. Call to order

2. Roll Call: Kelly Thomason, Alice Marshall, Gene Williams, Becca Clark, Larry Williams

3. Approval of November 4, 2021 Meeting Minutes

4. New Business:

A. 2022 CDBG Open Application Period. Michelle Sestili will provide an overview of the application.

- Email Michelle Sestili for fillable Microsoft Word versions of the application msconsulting@outlook.com , or hand write/type into the hard copy applications provided today.
- Applications are due no later than 5:00 p.m. Wednesday, January 26, 2022
- Please read all instructions before beginning
- Federal funding is not guaranteed. Submission of an application does not guarantee funding.
- Funds may not be available until July 2022 and historically have not authorized until months after.
- Expenses incurred prior to final funding authorization will not be reimbursed.
- Contact Michelle Sestili, CDBG Administrator to discuss project eligibility and Federal requirements that may apply (501) 276-7934 or msconsulting@outlook.com
- Incomplete and late applications will not be considered
- Municipal projects on public property (e.g. pedestrian improvements, public parks, most bus shelters) require a City Department sponsor and written support with application. Contact them early with your idea!
- Non-municipal projects including public services, affordable housing, and economic development require a minimum 1:1 match of funding.
- Do not use prior year applications!

Affordable housing projects including homeless shelters must follow the City of Hot Springs CDBG Housing Underwriting Policy – read first! <https://www.cityhs.net/563/Community-Development>

CDAC Chair will open the floor for in-person public comments and questions. Michelle Sestili will then call upon each person on the teleconference for questions and comments.

B. Fair Housing Activities. Michelle Sestili will discuss a decision to apply \$2,407.14 in prior year Fair Housing Activities funds to provide HUD-certified Rental Housing Education and Eviction Prevention Services to address impediments identified in the 2019 Analysis of Impediments to Fair Housing Choice Study and conditions contributing to housing instability.

The Fair Housing Activities funds had been used for educational radio PSAs and print ads in 2019 and early 2020 to help renters, homebuyers and homeowners understand their rights under the Fair Housing Act. These ads were placed on hold at the beginning of COVID in case funds were needed to respond to the pandemic prior to the availability of CARES Act funds. At this time, it is felt that the Fair

Housing Activities fund is best served providing renter education and eviction prevention, which may include households that have suffered a COVID related hardship or are otherwise at-risk.

CDAC Chair will open the floor for in-person public comments. Michelle Sestili will then call upon each person on the teleconference for questions and comments.

C. 2022 Point in Time (PIT) Homeless Count. Michelle Sestili will provide information on the annual point in time count.

- January 27, 2022. Back-up date in case of severe weather January 29, 2022.
- HUD required for certain grants including CDBG, Emergency Solutions Grant (ESG) and Continuum of Care (CoC).
- Conducted by volunteers from non-profit agencies, faith-based organizations and interested residents across the country
- Sheltered and unsheltered – extra emphasis to reach homeless neighbors where they sleep rather than attract them to a central location for the count
 - Sheltered = Spent the night before in an emergency or transitional shelter
 - Unsheltered = Spent the night before sleeping in a tent, car, vacant building, public restroom, bench, alley, underpass, etc.
 - NOT COUNTED AS HOMELESS if they spent the night before in a motel, on a friend/family member’s couch, incarcerated, hospitalized or otherwise in shelter meant for human habitation even if they do not know where they will sleep again
- Counting Us app is a standardized questionnaire to collect demographic and situational information that is shared
- Children enrolled in school are counted separately by the schools under McKinney Vento
- More information on volunteering and donating will be provided in the January CDAC meeting

CDAC Chair will open the floor for in-person public comments. Michelle Sestili will then call upon each person on the teleconference for questions and comments.

5. Old Business:

- A. CDBG Administration & Oversight request for SOQs re-released after first request yielded 1 unresponsive response on November 22. <https://www.cityhs.net/Bids.aspx>
- B. CARES Act waivers set to expired 12/31/21 if some or all are not extended by HUD. The biggest impact would be the loss of an *official* virtual meeting option for public hearings and CDAC voting.
- C. FY2022 HUD appropriations bill pending Congressional reconciliation
- D. Prior year projects status updates

CARES Act CV funds must be used to prepare for, prevent and/or respond to the novel coronavirus (COVID-19)

Project	Fiscal Year	Funded Amount	Current Balance	Notes
Quarantine Shelter CV-1	2020CV	\$317,926	\$317,926	Acquisition soft costs funded. Site specific environmental review required after building/site identified.
Quarantine Shelter	2021	\$369,840.96	\$369,840.96	Acquisition soft costs funded. Site specific environmental review required after building/site identified.

Homeless Assistance CV-1	2020CV	\$76,824	\$9,629.88	Homeless shower/restroom trailer, insurance, supplies and sanitizing services. 77 showers provided to date in fiscal year 2021 (July 1, 2021-present). 100 individuals served by CV Homeless Assistance in fiscal year 2020.
Meal and Food Services CV-1 (<i>Subrecipient: Arkansas Foodbank</i>)	2020CV	\$50,824	\$7,513.51 as of November	34,807 total prepared meals, food boxes and pantry items have been distributed since April 2021 from the 4 local Arkansas Foodbank non-profit providers: Jackson House, Salvation Army, Faith Pointe Ministries and Lake Pointe Church. <i>Lake Pointe Church is the only one with food credits balance remaining.</i> Hot Springs Board of Directors approved \$50,000 in American Rescue Plan Act (ARPA) funds for additional Arkansas Foodbank credits for Jackson House, Salvation Army and Faith Pointe Ministries.
Home Buyer Education Classes	2020 and 2018	\$7,200	\$7,200	Home buyer education class contract signed with HUD-Certified housing counseling agency In Affordable Housing, Inc. at \$900 per class. REGISTRATION REQUIRED: https://hotspringshbeclass.eventbrite.com <u>Saturday at Transportation Depot, 100 Broadway Terrace, 10am-2pm:</u> December 11, 2022 January 8, 2022 February 12, 2022 April 9, 2022 June 4, 2022 <u>Tuesday Instructor-Led ONLINE, 6pm-8pm:</u> December 14, 2021 January 11, 2022 June 11, 2022
Home Owner classes, and Foreclosure Avoidance Counseling	2020	\$18,769	\$18,769	Separate RFPs drafted and to be released for home owner classes and foreclosure avoidance counseling.
Fair Housing Activities - HUD-certified Rental Housing Education and Eviction Prevention Services	2018	\$5,096.00	\$2,407.14	RFP drafted and to be released

4C Elderly & Disabled Lawn Care and Youth Landscape Certification Program (Subrecipient: RA Psychle)	2019	\$42,303.63	\$8,619.74	37 low- to moderate-income elderly and disabled persons have received 1 or 2 lawn services as of November 2021. 1 at-risk young person in training preparing to sit for OSHA certification.
Malvern Avenue Gateway Improvement Project Phase I Gulpha to Grove	Multiple	\$65,817*	\$35,672.00	In progress. *CDBG is 20% match to FTA grant. City funding high voltage power line burial. Entergy, workforce and supply chain delays continue.
Garden Street Sidewalk & ADA Accessibility Improvements	2018 2020	\$56,690	\$2,411.64	In progress. Delays may continue to occur due to COVID and Entergy.
Crosswalk on Malvern to Silver Street	2019	\$11,680	\$11,680	ARDOT consultation in progress. Submitted designs not approved; ARDOT requested design changes far outside of plans and budget. Compromise designs pending review.
Cedar St Sidewalk & ADA Improvements Phase III	2020	\$10,261	\$10,261	Funded. To be bundled with other projects in a future bid for best, volume price.
Lot Acquisition for Home Building (Subrecipient: Garland County Habitat for Humanity)	2020	\$15,000	\$15,000	Habitat searching for potential lots.
Whittington Avenue Drainage Improvements	2020	\$44,850	\$44,850	Environmental review to be completed before funding is authorized.
Chelsea Street Sidewalks & ADA Accessibility Improvements	2020	\$40,800	\$40,800	Environmental review to be completed before funding is authorized.
Creek Street Sidewalks & ADA Accessibility Improvements	2020	\$32,343.75	\$32,343.75	Environmental review to be completed before funding is authorized.
Park Avenue at Tom Ellsworth Sidewalk, ADA and Drainage Improvements	2020	\$38,875	\$38,875	Environmental review to be completed before funding is authorized.
COMPLETED IN CALENDAR YEAR 2021				
Emergency Rent Subsistence CV-1	2020CV	\$100,000	\$0	Completed 7/14/21. 59 low- to moderate-income households with a documented COVID related hardship had between 1 and 3 months of rent payments made on their behalf to their landlord at HUD fair market

				<p>rates (or less when applicable), not including late fees. NOTE: 49 households assisted by 6/30 as reported in CAPER.</p> <p>Hot Springs Board of Directors approved \$100,000 in American Rescue Plan Act funds on August 3rd to continue this program; funds expended and contract completed.</p>
Home Buyer Education Classes	2018	\$10,000	\$969*	Last class completed July 10, 2021. 47 attended in program year 2020, 14 received additional housing counseling and 3 used the ADFA ADDI down payment assistance program to purchase a home during the program year. *Balance to roll over to next home buyer class contract.
Jefferson Street Sidewalks & ADA Accessibility	2020	\$31,510	\$6,194*	Completed July 2021.
PY2020 CDBG Planning & Administration	2020	\$76,909.78	\$19,038.55	Program year ended 6/30/21. Costs include the administration of regular annual CDBG, CDBG CV-1 and CDBG CV-3. *Unspent balance to be reprogrammed to another eligible activity in a future amendment
Spot Blight Nuisance Abatement	2020	\$25,621.02	\$0	5 condemned structures moved January 2021: 1023 Mineral, 302 Highland, 407 Mississippi, 142 Greenwood and 248 Hobson.
Food/Meal Services CV-1	2020CV	\$50,824	\$0	Arkansas Foodbank credits provided to Jackson House (pantry & prepared lunches), Salvation Army (pantry & dinner services), LakePoint Church (food boxes) and Faith Pointe Ministries (food boxes). Over 4,031 households served.
Dell & Ravine at Park Ave Sidewalk, ADA and Drainage Improvements	2019	\$42,121	\$0	Completed in March of 2021
Park Avenue Sidewalk & ADA Accessibility Improvements – Phase V East Side	2019	\$42,132	\$0	Completed in March of 2021
Habitat for Humanity 115 Watt Street	2019	\$5,350	\$0	Water line relocation. Home dedicated in February of 2021
Bus Shelter at Ouachita Behavioral Health & Wellness	2019	\$11,000	\$2,709.77	
Bus Shelter at Indiandale Plaza on Malvern	2017	\$5,213.02*	\$0	Installed in April 2021. *Bus shelter was originally purchased for installation on Whittington Avenue. Residents request a different shelter design and the purchased

				shelter was reprogrammed to the Indiandale location in an amendment
Bell Street Sidewalk and ADA Accessibility Improvements	Multiple	\$46,885*	\$0	Completed in May 2021. *Total project cost \$48,135 including CDBG and \$1,250 in City Complete Streets funding
Utility Emergency Subsistence Payments CV-1 (Subrecipient: Ouachita Behavioral Health & Wellness)	2020CV	\$27,096	\$	Low- to moderate income households in City limits with a COVID related hardship received between 1 and 3 months of utility assistance paid directly to provider, not including late fees.
John Lee Webb House Historic Restoration – Brick Masonry & Ancillary Roofs (Subrecipient: P.H.O.E.B.E.)	2020	\$60,000	\$78.80	Brick Masonry Restoration completed November 2021. Ancillary roofs completed in May 2021. Waterproofing Weather Wrap completed in January 2021.
Malvern Avenue Medians Phase I Gulpha to Jefferson	Multiple	\$86,510.42	\$4,892.87	Completed November 2021. Balance may be applied to additional related Malvern work to be defined in change order.

CDAC Chair will open the floor for in-person public comments. Michelle Sestili will then call upon each person on the teleconference for questions and comments.

6. Announcements

The next scheduled CDAC meeting is Thursday, January 6, 2022 at 1:00pm in City Hall Board Chambers. Items for the agenda include a recap of the 2022 CDBG open application period and procedures. We will continue to offer the dial-in teleconference service.

CDAC Chair will open the floor for in-person community announcements. Michelle Sestili will then call upon each person on the teleconference for announcements.

7. Adjournment