

**City of Hot Springs, Arkansas  
Board of Directors  
Regular Meeting Minutes**

Tuesday, February 6, 2018

Board Chambers, City Hall

**Invocation** by Melisa Glenn

**Pledge of Allegiance to the Flag** led by Director Larry Williams

**Call to Order**

**Meeting called to Order by Mayor Pat McCabe at 7:00 p.m.**

**1. Roll Call by City Clerk Lance Spicer**

Present- Director Suzanne Davidson-District 1, Elaine Jones- District 2, Larry Williams-District 4, Karen Garcia- District 5, Randy Fale-District 6, and Pat McCabe- Mayor. Absent- Becca Clark-District 3. Also present City Manager David Frasher and City Attorney Brian Albright.

**2. Consider Approval of the Agenda**

**Motion to Approve the Agenda**

Director Larry Williams made a motion, duly seconded by Director Randy Fale to approve the agenda. Upon voice vote, the motion unanimously carried 6-0.

**3. Consider Minutes of the Board of Directors Meeting**

➤ Regular Meeting held on January 16, 2018

**Motion to Approve the Minutes as Presented.**

Director Elaine Jones made a motion, duly seconded by Director Randy Fale, to approve the minutes as presented. Upon voice vote, the motion carried 6-0.

**4. Consider Recognition of Guests**

**5. City Manager's Report**

City Manager David Frasher reported on the following items:

- Certificate of Achievement for Excellence in Financial Reporting awarded to the City of Hot Springs for the 24<sup>th</sup> consecutive year for its 2016 CAFR
- Volunteer opening for position with Hot Springs A & P Commission
- Last week Mr. Frasher gave an update to the Oaklawn Rotary Club regarding 2017 highlights
- Firefighter Training Grounds Open House and Ribbon Cutting on March 4 from 1 to 4 p.m.
- Cherry Blossom Festival on March 10<sup>th</sup>
- Hot Springs Fire is accepting applications until March 21<sup>st</sup>
- Update on Police Firing Range and Facilities
- Bill Burrough gave update on the City Cemetery on Adams Street

**6. Board of Directors Announcements**

- Director Karen Garcia announced that on February 13<sup>th</sup> the Arkansas Department of Transportation will hold a public meeting at the City Transportation Depot between 4pm and 7pm.

- Director Karen Garcia announced that on February 24<sup>th</sup> there will be money management courses offered at the Financial Empowerment Workshop between 11am and 2pm at the Webb Center.

### **CONSENT AGENDA**

#### **Motion to Approve the Consent Agenda**

A motion was made by Director Larry Williams duly seconded by Director Karen Garcia that the Consent Agenda be approved.

**Roll Call** Mayor McCabe called for a vote on the Motion to Approve the Consent Agenda; and upon roll call, the following voted “aye” Directors Davidson, Jones, Williams, Fale, Garcia, and McCabe, total 6. Voting “no” none, total 0; motion carried 6-0.

7. **Consider Resolution No. R-18-09** A Resolution Authorizing Amendments To The Budget For The City Of Hot Springs, Arkansas, For The Year 2018; And For Other Purposes.
8. **Consider Resolution No. R-18-10** A Resolution Amending Resolution No. 9041, Awarding An Annual Supply Contract For Repair Of Street Cuts To James Hunt Construction, Inc.
9. **Consider Resolution No. R-18-11** A Resolution Amending Resolution No. 9083, Approving A Contract Extension With Cranford Construction Company For Cold Milling And Installing Hot Mix Asphalt.
10. **Consider Resolution No. R-18-12** A Resolution Authorizing The Mayor To Execute A Contract Of Obligation With The Arkansas Department Of Environmental Quality (ADEQ) To Provide Financial Assurance To Enable Permitting Of A Transfer Station.
11. **Consider Resolution No. R-18-13** A Resolution Awarding A Bid To Spector Manufacturing, Inc. For One Transfer Trailer For The Solid Waste Department.
12. **Consider Resolution No. R-18-14** A Resolution Accepting A Grant From The Federal Emergency Management Agencies 2017 Assistance To Firefighters Grant Program For Health And Wellness Improvement.
13. **Consider Resolution No. R-18-15** A Resolution Applying And Accepting A Grant From The Federal Emergency Management Agencies 2017 Assistance To Firefighters Grant Program For Fire Stations Exhaust Ventilation Systems.
14. **Consider Resolution No. R-18-16** A Resolution Authorizing Addendum Number One To Stephens Insurance, LLC Consulting Services Agreement, (Benefit Advisory Services).

### **NEW BUSINESS**

15. **Consider Resolution No. R-18-17**

A Motion entitled, “A Resolution Of The Board Of Directors Of The City Of Hot Springs, Arkansas, Certifying Local Government Endorsement Of Business To Participate In The Tax Back Program As Authorized By Section 15-4-2706(D) Of The Consolidated Incentive Act Of 2003, (Timber Automation, LLC),” was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Randy Fale, duly seconded by Director Karen Garcia.

**Discussion:** None

**Speakers:** Assistant City Manager Lance Spicer spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted “aye” Directors Davidson, Jones, Williams, Fale, Garcia, and McCabe, total 6. Voting “no”, none, total 0; motion passed 6-0  
Whereupon the Motion was declared Adopted.

**16. Consider Resolution No. R-18-18**

A Motion entitled, “A Resolution Authorizing An Agreement With HCC Life Insurance Company For Certain Professional Services, (Stop Loss Coverage Insurance Services),” was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Elaine Jones, duly seconded by Director Randy Fale.

**Discussion:** None

**Speakers:** Deputy City Manager Bill Burrough spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted “aye” Directors Davidson, Jones, Williams, Fale, Garcia, and McCabe, total 6. Voting “no”, none, total 0; motion passed 6-0  
Whereupon the Motion was declared Adopted.

**17. Consider Ordinance No. O-18-05**

**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Larry Williams, duly seconded by Director Randy Fale, that the rules be suspended and the Ordinance be read once by title only; and upon voice vote, the motion unanimously carried 6-0.

A Motion entitled, “An Ordinance Waiving The Requirements Of Competitive Bidding And Declaring A Sole Source Designation With SafetyCom For The Purchase And Installation Of Additional Emergency Warning Sirens; And For Other Purposes,” was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Larry Williams, duly seconded by Director Karen Garcia.

**Discussion:** None

**Speakers:** Deputy City Manager Bill Burrough spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted “aye” Directors Davidson, Jones, Williams, Garcia, Fale, and McCabe, total 6. Voting “no”, none, total 0; motion passed 6-0  
Whereupon the Motion was declared Adopted.

**18. Consider Ordinance No. O-18-06**

**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Larry Williams, duly seconded by Director Karen Garcia, that the rules be suspended and the Ordinance be read once by title only; and upon voice vote, the motion unanimously carried 6-0.

A Motion entitled, "An Ordinance Vacating A Portion Of A Certain Unnamed And Undeveloped Street Right-Of-Way Located Along Lakeshore Drive; And For Other Purposes," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Elaine Jones, duly seconded by Director Suzanne Davidson.

**Discussion:** Director Randy Fale and Karen Garcia spoke to the Item.

**Speakers:** Assistant City Manager Lance Spicer spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Williams, Garcia, Fale, and McCabe, total 6. Voting "no", none, total 0; motion passed 6-0

Whereupon the Motion was declared Adopted.

#### **BOARD COMMENTARY**

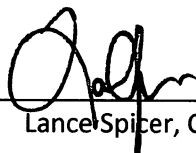
**19. Board of Directors' Items for Discussion**

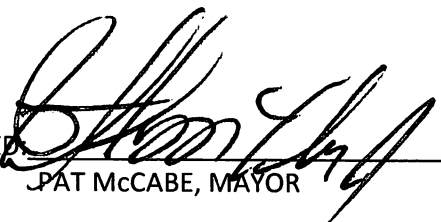
- Director Suzanne Davidson discussed moving the firing range away from a residential area.
- Director Karen Garcia asked Deputy City Manager Bill Burrough if he could give a brief update on the H2O Program.
- Director Karen Garcia gave thanks to everyone who attended and participated in a neighborhood meeting last week with the Beverly Hills Subdivision.
- Director Karen Garcia gave a special thanks to the Sanitation Department for their prompt response to some illegal dumping in District 5.

**20. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Director Larry Williams, duly seconded by Director Elaine Jones, that the meeting be adjourned; and upon voice vote, the motion unanimously carried 6-0. The Meeting adjourned at 7:35 p.m. to meet again on Tuesday, February 20, 2018, at 7:00 p.m.

DATE: February 20, 2018

ATTEST:   
Lance Spicer, City Clerk

APPROVED:   
PAT McCABE, MAYOR