

MEETING MINUTES
City of Hot Springs
Community Development Advisory Committee (CDAC)
Thursday, March 3, 2016 1:00pm
City of Hot Springs Board Chambers, 133 Convention Blvd, Hot Springs, AR 71901

1. Chair Erin Holliday called the meeting to order at 1:04pm

Those in attendance:

- Erin Holliday, CDAC Chair
- Terry Kent, CDAC Vice Chair
- Leslie Ramsey, CDAC Member
- Kelly Thomason, CDAC Member

- Michelle Sestili, CDBG Administrator
- Lance Spicer, City Clerk
- Angie Ezekiel, Park Avenue Community Association
- Mark Toth, Whittington Valley Neighborhood Association
- Cindy Wagstaff, Garland County Habitat for Humanity
- Jane Browning, United Way of Garland County
- Cheryl Batts, P.H.O.E.B.E
- Kwendeche, P.H.O.E.B.E.
- Erika Cross, Hot Springs School District

Copies of the agenda, 2016 Annual Action Plan, 2016 Annual Action Plan Comment Sheets, Road to CDBG FY2016 Funding Authorization Handout, Home Buyer Education class fliers, and list of CDBG Project Statuses as of February 25, 2016 were made available to all in attendance.

2. February 4, 2016 meeting minutes were unanimously approved (4:0)

3. New Business

- A. Michelle Sestili reviewed the 2016 Annual Action Plan. The CDAC Chair opened the floor for public comments and questions; none were heard.

CDAC unanimously (4:0) made a recommendation to the City Board of Directors to consider the FY2016 Annual Action Plan.

- B. Michelle Sestili presented the Road to FY2016 Funding Authorization process. The CDAC Chair opened the floor for public comments and questions; none were heard.
- C. Michelle Sestili provided a high level overview of the Subrecipient Monitoring and Contractor oversight process. CDAC requested a more detailed educational session. The CDAC Chair opened the floor for public comments and questions; none were heard.

4. Old Business

Michelle Sestili provided updates:

- City Manager Infrastructure projects being considered: David F. Watkins Memorial Tunnel Park Phase I Cultural Resources Study (\$2,000), Chattanooga Park Supplemental (\$1,000), Water/Sewer Lines at 238 Ouachita Avenue to support Economic Development (estimate pending).
- Prior year project and Environmental Review statuses

The CDAC Chair opened the floor for public comments and questions; none were heard.

5. Announcements

The next Home Buyer Education Class will be held on Saturday, March 26 at the Transportation Depot. Registration required (501) 372-2611. Please take as many fliers as you would like!

Public comments regarding the 2016 Annual Action Plan will be considered through April 1, 2016. Comment sheets were available in the back of the room and can be emailed, mailed or given to Michelle Sestili at the close of the meeting.

6. Adjournment

Having no further business the meeting was adjourned by Erin Holliday at 2:34pm.