MINUTES
Board of Directors Meeting
7:00 PM - Tuesday, March 17, 2020
Board Chambers, City Hall

Invocation by Gary Carnahan
Pledge of Allegiance led by Mayor Pat McCabe
Call to Order

A. ROLL CALL OF BOARD OF DIRECTORS

Present: Directors Erin Holliday - District 1, Elaine Jones - District 2, Becca Clark - District 3, Carroll Weatherford - District 4, Karen Garcia - District 5, Randy Fale - District 6, Pat McCabe - Mayor

Not Present: none

Also Present: Bill Burrough - City Manager, Brian Albright - City Attorney, Lance Spicer - Deputy City Manager, Kevin Brownlee - Deputy City Manager, Harmony Morrissey - City Clerk

B. CONSIDER APPROVAL OF THE AGENDA

Motion to Amend The Agenda

Director Garcia made a motion; duly seconded by Director Jones to amend the agenda to remove items #6 and #7. Upon voice vote, the motion was unanimously carried 7-0.

Director Garcia made a motion; duly seconded by Director Fale to amend the agenda to add Ordinance O-20-18 to New Business. Upon voice vote, the motion was unanimously carried 7-0.

Motion to Accept the Agenda as Amended

Director Fale made a motion, duly seconded by Director Garcia to accept the agenda as amended. Upon voice vote, the motion unanimously carried 7-0.

C. CONSIDER APPROVAL OF MINUTES

> Regular Meeting held on March 3, 2020

Motion to Approve the Minutes as Presented
Director Clark made a motion, duly seconded by Director Jones to approve the minutes as presented. Upon voice vote, the motion unanimously carried 7-0.

D. RECOGNITION OF GUESTS
   • no guests were presented

E. CONSIDER CITY MANAGER’S REPORT
   City Manager Bill Burrough reported on the following items:
   • up-to-date information related to COVID-19 task force report
   • there will be a hiring freeze within the City through May, this does not include any public safety department
   • all City expenditures will be suspended
   • the City will not allow any out of state travel unless it involves other state agencies
   • the City has put together a succession plan
   • The St. Patrick’s Day parade will be postponed until October
   • Census support sites are on hold

F. BOARD OF DIRECTORS ANNOUNCEMENTS REGARDING UPCOMING EVENTS
   • Mayor McCabe read the Proclamation that presented at the funeral of Office Brent Scrimshire

CONSENT AGENDA SECTION
A Motion to Approve the Consent Agenda

A motion was made by Director Clark, duly seconded by Director Garcia that the Consent Agenda be approved.

Roll Call: Upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0. Motion carried 7-0.

1. **Consider Resolution R-20-29** A Resolution Approving The Application For And Acceptance Of A Grant From The Federal Emergency Management Agency’s 2020 Assistance To Firefighters Grant Program.

2. **Consider Resolution R-20-30** A Resolution Awarding An Annual Supply Contract For Construction and Repair of Utility Street Cuts to Brant Lock Construction, Inc. For 2020.


4. **Consider Resolution R-20-32** A Resolution Awarding A Bid To Harrison Construction, Inc. For Certain Building Renovations At 324 Malvern Avenue.

5. **Consider Resolution R-20-33** A Resolution Awarding A Bid To Daniel Air &
Electric, Inc. For The Replacement Of The Heating, Ventilation And Air Conditioning (HVAC) System At 324 Malvern Avenue.

NEW BUSINESS

1. **Consider Ordinance O-20-16**

   **A Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Garcia, duly seconded by Director Jones, that the rules be suspended and the Ordinance be read once by title only; and upon voice vote the motion unanimously carried 7-0.

   **A Motion Entitled, "An Ordinance Repealing Ordinance No. 5406 That Established The Fire Service Fee For Emergency Medical Activities Conducted By The Hot Springs Fire Department,"** was taken from the agenda and read by title only (City Attorney).

   **Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Garcia and duly seconded by Director Jones.

   **Discussion:** none  
   **Speaker:** none  
   **Staff:** Ed Davis - Fire Chief

   **Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

2. **Consider Ordinance O-20-17**

   **A Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Garcia, duly seconded by Director Clark, that the rules be suspended and the Ordinance be read once by title only; and upon voice vote the motion unanimously carried 7-0.

   **A Motion Entitled, "An Ordinance Approving An Exclusive Franchise Agreement To LifeNet, Inc. For The Provision Of Medical Emergency And Non-Emergency Ambulance Services; And For Other Purposes,"** was taken from the agenda and read by title only (City Attorney).

   **Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Jones and duly seconded by Director Garcia.

   **Discussion:** Director Randy Fale

   Board of Directors  
   March 18, 2020
Speaker: Jason Gardner - LifeNet
Staff: Ty Farris - Fire Department Training Officer

Roll Call: Mayor Pat McCabe called for a vote on the Motion to Adopt; upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0

3. **Consider Ordinance O-20-18**

A Motion to Suspend Rules and Read by Title Only: A motion was made by Director Fale, duly seconded by Director Jones, that the rules be suspended and the Ordinance be read once by title only; and upon voice vote the motion carried unanimously 7-0.

A Motion Entitled, "An Ordinance Authorizing Actions Of City Manager During The Impending Pandemic Associated With Coronavirus Disease 2019 (COVID-19); Declaring An Emergency; And For Other Purposes," was read by title only (City Attorney).

Motion to Adopt as Read: Thereafter, a motion to adopt as read was made by Director Fale and duly seconded by Director Garcia.

Discussion: Director Garcia, Director Clark, Mayor McCabe
Speaker: none
Staff: Brian Albright - City Attorney

Motion to Amend: A motion was made by Director Clark, duly seconded by Director Holliday, to remove Section 2 from the Ordinance.

Discussion: Director Holliday, Director Jones, Director Clark, Director Garcia, Mayor Pat McCabe
Speaker: none
Staff: Brian Albright - City Attorney, Bill Burrough - City Manager

Roll Call: Mayor McCabe called for a vote on the Motion to Amend; upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

Roll Call: Mayor McCabe called for a vote on the Motion to Adopt as Amended; upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.
Emergency Clause: City Attorney Brian Albright then read the Emergency Clause. Upon completion Director Fale made a motion, duly seconded by Director Garcia to approve the Emergency Clause. Upon voice vote, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0; motion carried 7-0.

G. BOARD COMMENTARY
   • Director Garcia supports the congressional action on COVID-19.
   • Director Jones mentioned that people were lined up along the roadside holding flags.
   • Director Fale expressed his gratitude for Bill Burrough's leadership.

H. ADJOURNMENT
   There being no further business to come before the Board, a motion was made by Director Jones, duly seconded by Director Weatherford, that the meeting be adjourned; and upon voice vote, the motion was unanimously carried 7-0. The meeting adjourned at 8:32 p.m. to meet again on Tuesday, April 7, 2020 at 7:00 p.m.

   April 7, 2020
   DATE:

   Harmony H. Morrissey, City Clerk

   Pat McCabe, Mayor
Meeting called to Order by Mayor Pat McCabe at 4:40 p.m.

1. **Roll Call by City Clerk Harmony H. Morrissey**

Present- Directors Erin Holliday- District 1, Elaine Jones- District 2, Becca Clark – District 3, Carroll Weatherford- District 4, Karen Garcia – District 5 (on phone), Randy Fale – District 6, and Mayor Pat McCabe. Also in attendance City Manager Bill Burrough, City Attorney Brian Albright and City Clerk Harmony Morrissey.

2. **Motion to Approve the Agenda**

A Motion to Approve the Agenda
A motion was made by Director Jones, duly seconded by Director Clark; upon voice vote, the motion unanimously carried 6-0.

3. **Public Hearing**

A public hearing discussing issuing city wastewater revenue bonds, taxable refunding series 2020A and construction series 2020B for the purpose of financing all or a portion of the costs of acquiring, constructing and equipping betterments and improvements to the city’s wastewater system and refunding the city’s wastewater revenue bonds, series 2013.

**Discussion:** none
**Speaker:** Bob Wright – Cruz & Associates
**Staff:** none

4. **Consider Ordinance O-20-19**

**A Motion so Suspend Rules and Read By Title Only**
A motion was made by Director Clark, duly seconded by Director Fale, that the rules be suspended and the Ordinance be read once by title only; upon voice vote, the motion unanimously carried 6-0.

A Motion Entitled, “An Ordinance Amending Title 2 Of The Hot Springs Code To Define The Word Present To Include Attendance By Electronic Means; Adopting Temporary Board Procedures; Declaring An Emergency; And For Other Purposes,” was taken from the agenda and read by title only (City Attorney).

**A Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Weatherford, duly seconded by Director Holliday.

**Discussion:** none
**Speaker:** none
**Staff:** Brian Albright – City Attorney

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; upon roll call, the following voted “aye”, Directors Holliday, Jones, Clark, Weatherford, Fale and McCabe, total 6. Voting “no”, none, total 0. Motion passed 6-0.
Emergency Clause – read in its entirety. “At the time of this adoption of this Ordinance, public health concerns regarding the COVID-19 virus create an emergency calling for efforts to limit the size of public gatherings. Adoption of this Ordinance is essential to the public health, safety, and welfare of the inhabitants of the City of Hot Springs. An emergency is therefore declared to exist, and this Ordinance shall be in full force and effect from and after the time of its passage.”

A Motion to Adopt as Read: A motion to adopt was made by Director Fale, duly seconded by Director Clark.

5. Adjourn Meeting

There being no further business to come before the Board, Director Jones made a motion, duly seconded by Director Clark that the meeting be adjourned; and upon voice vote, the motion unanimously carried 6-0. The Meeting adjourned at 5:15 p.m.

DATE: April 7, 2020

ATTEST: HARMONY H. MORRISSEY, CITY CLERK

APPROVED: PAT McCABE, MAYOR