

**City of Hot Springs, Arkansas  
Board of Directors  
Regular Meeting Minutes**

Tuesday, April 03, 2018

Board Chambers, City Hall

**Invocation** by Mrs. Drew Terry

**Pledge of Allegiance to the Flag** led by Director Becca Clark

**Call to Order**

**Meeting called to Order by Mayor Pat McCabe at 7:00 p.m.**

**1. Roll Call by City Clerk Lance Spicer**

Present- Director Suzanne Davidson-District – District 1, Director Elaine Jones- District 2, Becca Clark-District 3, Larry Williams-District 4, Karen Garcia- District 5, Randy Fale-District 6, and Pat McCabe-Mayor. Also present City Manager David Frasher and City Attorney Brian Albright.

**2. Consider Approval of the Agenda**

**Motion to Approve the Agenda**

Director Becca Clark made a motion, duly seconded by Director Elaine Jones to approve the agenda. Upon voice vote, the motion unanimously carried 7-0.

**3. Consider Minutes of the Board of Directors Meeting**

- Regular Meeting held on March 20, 2018

**Motion to Approve the Minutes as Presented.**

Director Karen Garcia made a motion, duly seconded by Director Larry Williams, to approve the minutes as presented. Upon voice vote, the motion carried 7-0.

**4. Consider Recognition of Guests**

- Proclamation: National Service Recognition Day presented to Dorothy Brennan, Assistant Director of Senior Companion Programs at Area Agency on Aging of West Central Arkansas, Inc.
- Proclamation: American Red Cross Month presented to Red Cross Staff and Volunteers
- Stephen Harrison and Jona Parker with National Interscholastic Cycling Association- Hot Springs

**5. City Manager's Report**

City Manager David Frasher reported on the following items:

- Hot Springs designated as "Tree City USA" for the 18<sup>th</sup> consecutive year
- Hot Springs Fire Department response time
- Hot Springs Fire Department Training Facility Ribbon Cutting/Open House on April 8<sup>th</sup>
- Lance Spicer was reappointed to the Arkansas Fire and Police Pension Review Board (PRB)

**6. Board of Directors Announcements**

- Director Elaine Jones announced that the Gateway Community Association will sponsor the Kenneth Adair Annual Memorial Concert on April 21<sup>st</sup>
- Director Karen Garcia encouraged citizens to register for the CodeRED notification service.
- Mayor Pat McCabe announced the Wyland Mayor's Challenge for Water Conservation during the month of April and encouraged citizens to participate.
- Mayor Pat McCabe announced the Governor's Economic Initiative Rollout for the State of Arkansas.
- Mayor Pat McCabe asked City Attorney Brian Albright to speak about solicitation in the road ways. The Board of Directors discussed the matter.

### CONSENT AGENDA

#### **Motion to Approve the Consent Agenda**

A motion was made by Director Larry Williams duly seconded by Director Karen Garcia that the Consent Agenda be approved.

**Roll Call** Mayor McCabe called for a vote on the Motion to Approve the Consent Agenda; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Williams, Garcia, Fale, and McCabe, total 7. Voting "no" none, total 0; motion carried 7-0.

- **Consider Resolution No. R-18-37** A Resolution Approving The City Of Hot Springs Financial Statements For January, 2018.
- **Consider Resolution No. R-18-38** A Resolution Extending An Agreement With First Transit, Inc., For Transit Consulting Services For FY2018.
- **Consider Resolution No. R-18-39** A Resolution Awarding A Contract To Crow Paving, Inc., For FAA Project Expansion and Rehabilitation Of The Terminal Apron And Construction Of Taxiways A And E Phase IV.
- **Consider Resolution No. R-18-40** A Resolution Awarding A Contract To Garver, LLC For Construction Management And Inspection Services For FAA Project Expansion and Rehabilitation Of The Terminal Apron And Construction Of Taxiways A And E Phase IV Engineering Fees.
- **Consider Resolution No. R-18-41** A Resolution Authorizing The Mayor To Execute A Lease Agreement Addendum No. 1 With Airborne Flying Service, Inc. For Certain Airport Property (Hanger A-3).
- **Consider Resolution No. R-18-42** A Resolution Approving The Extension Of The Water Leak Detection Contract With RJN Group.
- **Consider Resolution No. R-18-43** A Resolution Approving The Purchase For A Utility Administration Division 2018 Caterpillar Model D6N-BR Dozer From JA Riggs By Utilizing NJPA Contract #032515-CAT.
- **Consider Resolution No. R-18-44** A Resolution Approving A Contract With B&F Engineering, Inc. For Professional Services For The City's Stormwater Sewer System Mapping.
- **Consider Resolution No. R-18-45** A Resolution Amending The Authorized Table Of Positions Within The Utility Billing Services (Customer Service) By Consolidating Two Part-Time Positions Into One Full-Time Position.

### NEW BUSINESS

#### **7. Consider Resolution No. R-18-46**

A Motion entitled, "A Resolution Designating April 21, 2018 As A "Free-Ride Day" For Hot Springs Intracity Transit," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Elaine Jones, duly seconded by Director Becca Clark.

**Discussion:** Director Suzanne Davidson spoke to the Item.

**Speakers:** Intracity Transit Resident Advisor spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Williams, Garcia, Fale, and McCabe, total 7. Voting "no", none, total 0; motion passed 7-0

Whereupon the Motion was declared Adopted.

**8. Consider Resolution No. R-18-47**

A Motion entitled, "A Resolution Expressing The Willingness Of The City Of Hot Springs, Arkansas To Utilize State-Aid Street Funds For The Fox Pass Road And 7th Street Overlay Projects," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Larry Williams, duly seconded by Director Becca Clark.

**Discussion:** Director Larry Williams spoke to the Item.

**Speakers:** Public Works Director Denny McPhate spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Williams, Garcia, Fale, and McCabe, total 7. Voting "no", none, total 0; motion passed 7-0

Whereupon the Motion was declared Adopted.

**9. Consider Resolution No. R-18-48**

A Motion entitled, "A Resolution Approving A Substantial Amendment To The 2014-2018 Community Development Block Grant (CDBG) Consolidated Plan," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Elaine Jones, duly seconded by Director Suzanne Davidson.

**Discussion:** Director Karen Garcia spoke to the Item.

**Speakers:** Planning and Development Director Kathy Sellman spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Williams, Garcia, Fale, and McCabe, total 7. Voting "no", none, total 0; motion passed 7-0

Whereupon the Motion was declared Adopted.

**10. Consider Ordinance No. O-18-09**

**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Larry Williams, duly seconded by Director Becca Clark, that the rules be suspended and the Ordinance be read once by title only; and upon voice vote, the motion unanimously carried 7-0.

A Motion entitled, "An Ordinance Accepting Lily Street, Sunflower Street, and Gardenia Place, Located In The City Of Hot Springs Golf Links Gardens Subdivision As A City Street; And For Other Purposes," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Becca Clark, duly seconded by Director Elaine Jones.

**Discussion:** None

**Speakers:** Public Works Director Denny McPhate spoke to the Item.

**Staff:** City Attorney Brian Albright asked for clarification on the proposed item number. The proposed number should be O-18-09, but was incorrectly stated as O-18-19 at the Board Meeting.

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Williams, Garcia, Fale, and McCabe, total 7. Voting "no", none, total 0; motion passed 7-0  
Whereupon the Motion was declared Adopted.

**11. Consider Ordinance No. O-18-10**

**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Larry Williams, duly seconded by Director Karen Garcia, that the rules be suspended and the Ordinance be read once by title only; and upon voice vote, the motion unanimously carried 7-0.

A Motion entitled, "An Ordinance Accepting Plac Placit Street, Located In An Un-Platted Subdivision Within The City Of Hot Springs, As A City Street; And For Other Purposes," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Becca Clark, duly seconded by Director Karen Garcia.

**Discussion:** None

**Speakers:** Public Works Director Denny McPhate spoke to the Item.

**Staff:**

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Williams, Garcia, Fale, and McCabe, total 7. Voting "no", none, total 0; motion passed 7-0  
Whereupon the Motion was declared Adopted.

**BOARD COMMENTARY**


**12. Board of Directors' Items for Discussion**

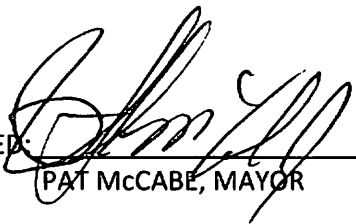
- Directors Karen Garcia thanked David Frasher, Bill Burrough, and Lance Spicer for their efforts in helping local neighborhoods.
- Director Karen Garcia congratulated Mayor Pat McCabe on his award in Economic Development.
- Director Larry Williams discussed the new murals at the Airport.
- Director Suzanne Davidson discussed that District One has the lowest crime rate in the County.
- Director Elaine Jones discussed real estate in the Gateway Division in District 2.
- Director Elaine Jones thanked the Code Enforcement Department for all of their hard work.

**13. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Director Elaine Jones, duly seconded by Director Larry Williams, that the meeting be adjourned; and upon voice vote, the motion unanimously carried 7-0. The Meeting adjourned at 8:02 p.m. to meet again on Tuesday, April 17, 2018, at 7:00 p.m.

DATE: May 1, 2018

ATTEST:   
Lance Spicer, City Clerk

APPROVED:   
PAT McCABE, MAYOR