MINUTES
Board of Directors Meeting
7:00 PM - Tuesday, April 7, 2020
Board Chambers, City Hall

Invocation written by Sister Hettie Lou Brooks
Pledge of Allegiance led by Mayor Pat McCabe
Call to Order

A. ROLL CALL OF BOARD OF DIRECTORS

Present: Directors Erin Holliday - District 1 (on the phone), Elaine Jones - District 2 (on the phone), Becca Clark - District 3, Carroll Weatherford - District 4, Karen Garcia - District 5 (on the phone), Randy Fale - District 6 (on the phone), Pat McCabe - Mayor

Not Present: none

Also Present: Bill Burrough - City Manager, Brian Albright - City Attorney, Harmony Morrissey - City Clerk

B. CONSIDER APPROVAL OF THE AGENDA
Motion to Amend the Agenda

Director Holliday made a motion; duly seconded by Director Jones to amend the agenda to remove item #9, R-20-42. Upon voice vote, the motion carried 6-1.

Motion to Approve the Agenda as Amended

Director Fale made a motion, duly seconded by Director Clark to accept the agenda as amended. Upon voice vote, the motion unanimously carried 7-0.

C. CONSIDER APPROVAL OF MINUTES
Regular Meeting held on March 17, 2020
Special Meeting held on March 31, 2020

Motion to Approve the Minutes as Presented

Director Weatherford made a motion, duly seconded by Director Clark to approve the minutes as presented. Upon voice vote, the motion unanimously carried 7-0.
D. RECOGNITION OF GUESTS
   • Proclamation of Census Day, April 1, 2020
   • Proclamation of National Service Recognition Day, April 7, 2020

E. CONSIDER CITY MANAGER’S REPORT
City Manager Bill Burrough reported on the following items:
   • On Friday, March 27, 2020 President Trump signed the Coronavirus Aid Relief And
     Economic Security Act (CARES) into law. As part of the first part of the act, Arkansas
     will receive over $23 million in grants through the Community Development Block
     Grant Program (CDBG) administered by the Department of Housing and Urban
     Development (HUD). Hot Springs will receive funding directly from HUD and has been
     allocated $254,743.
   • City Hall - there are currently no plans to close at this time. Changes have been made
     to departments on how they deliver services to the public.
   • The Hot Springs City Government is considered a Homeland Security essential service.
     Most of the City employees and their duties are considered essential. Flex hours are
     being established in most of the departments.
   • Updates are made daily to the website (www.cityhs.net/COVID-19) with information
     from the Arkansas Department of Health and the Hot Springs/Garland County COVID-
     19 Task Force.
   • Hot Springs/Garland County COVID-19 has a call center with a hotline available daily
     from 8:00 AM to 5:00 PM. 501-760-4307
   • The City Compost Facility is temporarily closed due to heavy rains throughout the
     month of March.
   • The Paving Program will begin on Wednesday, April 8.

F. BOARD OF DIRECTORS ANNOUNCEMENTS REGARDING UPCOMING EVENTS

CONSENT AGENDA SECTION
A Motion to Approve the Consent Agenda

A motion was made by Director Garcia, duly seconded by Director Jones that the Consent
Agenda be approved.

Roll Call: Upon roll call, the following voted "aye", Directors Holliday, Jones, Clark,
Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0. Motion carried 7-0.

1. **Consider Resolution R-20-34** A Resolution Approving The City Of Hot Springs
   Financial Statements For December 2019 (Preliminary), January 2020, and
   February 2020.

2. **Consider Resolution R-20-35** A Resolution Authorizing Amendments To The
   2019 Budget For The City Of Hot Springs, Arkansas.

3. **Consider Resolution R-20-36** A Resolution Awarding A Bid To Coakley
   Company, Inc. For A Stormwater Drainage Project Located On Walnut Street.

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4. **Consider Resolution R-20-37** A Resolution Awarding A Bid To Brumley Construction, Inc. For A Stormwater Drainage Project Located On Canna Street.

5. **Consider Resolution R-20-38** A Resolution Expressing The Willingness Of The City Of Hot Springs To Utilize State-Aid Street Funds For The Replacement Of Bridge No. 19151 Over Gulpha Creek On Honeycutt Street.

6. **Consider Resolution R-20-39** A Resolution Repealing Resolution No. 9351 That Approved Certain Street Names Located In The Bayshore Cove Garden Home Subdivision And Cottages Of Bay Shore Subdivision.

7. **Consider Resolution R-20-40** A Resolution Approving A Certain Street Name (Modern Avenue) Located In Richardson Hot Springs Subdivision Off Of Twin Points Road And Located In The Southwest Quarter Of Section 19, Township 3S, Range 19 West In Hot Springs, Arkansas.

8. **Consider Resolution R-20-41** A Resolution Expressing The Willingness Of The City Of Hot Springs To Utilize Federal-Aid Transportation Alternatives Program Funds To Extend And Improve The Hot Springs Creek Greenway Project.

**NEW BUSINESS**

1. **Consider Resolution R-20-43**

A Resolution Adopting The 2020 Substantial Amendment to 2017, 2018 and 2019 Community Development Block Grant (CDBG) Annual Action Plans (AAP) As Amended For COVID-19 Public Services.

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Weatherford, duly seconded by Director Clark.

**Discussion:** none

**Speaker:** none

**Staff:** Kathy Sellman, Director Planning & Development

**Roll Call:** Mayor Pat McCabe called for a vote on the motion to adopt; and upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0.

2. **Consider Ordinance O-20-20**

A **Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Clark, duly seconded by Director Weatherford, that the rules be suspended and the Ordinance read once by title only; and upon voice vote the motion unanimously carried 7-0.

A **Motion Entitled**, "An Ordinance Amending Ordinance No. 6260 Naming and
Describing Certain Streets Located In Bayshore Cove Garden Home Subdivision And The Cottages Of Bay Shore Subdivision," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Weatherford and duly seconded by Director Clark.

**Discussion:** none
**Speaker:** none
**Staff:** Denny McPhate - Public Works Director

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

3. **Consider Ordinance O-20-21**

**A Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Garcia, duly seconded by Director Jones, that the rules be suspended and the Ordinance read once by title only; and upon voice vote the motion unanimously carried 7-0.

**A Motion Entitled, "An Ordinance Approving C-TR Zoning On Land Known As "Tract 2 Of RTW2, LLC. Lot Split Survey" Generally Located At The Northwest Corner Of Piper And Glendale Streets, Amending The Future Land Use Plan Map To Designate The Area Neighborhood Commercial Center; And For Other Purposes," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Weatherford and duly seconded by Director Clark.

**Discussion:** none
**Speaker:** none
**Staff:** Kathy Sellman, Director of Planning & Development

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.

4. **Consider Ordinance O-20-22**

**A Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Clark, duly seconded by Director Weatherford, that the rules be
suspended and the Ordinance read once by title only; and upon voice vote the motion unanimously carried 7-0.

**A Motion Entitled**, "An Ordinance Approving C-TR Commercial Transitional Zoning On Land Known As 103 & 105 Edwards Place, Lot 18 & Part Of Lot 17, Block 1, Ed Sullivan Addition; Amending The Future Land Use Plan Map To Designate The Area Commercial Enclave; And For Other Purposes," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read**: Thereafter, a motion to adopt as read was made by Director Weatherford and duly seconded by Director Clark.

**Discussion**: none
**Speaker**: none, however Mr. Casteel - owner was present
**Staff**: Kathy Sellman - Director of Planning and Development

**Roll Call**: Mayor Pat McCabe called for a vote on the Motion to Adopt; upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0.

5. **Consider Ordinance O-20-23**

**A Motion to Suspend Rules and Read by Title Only**: A motion was made by Director Fale, duly seconded by Director Clark, that the rules be suspended and the Ordinance read once by title only; and upon voice vote the motion unanimously carried 7-0.

**A Motion Entitled**, "An Ordinance Approving M-1 Zoning On Land Known As 330 Winona Street, Lots 4, 5 And 6, Block 17, Morrison And Belding; Amending The Future Land Use Plan Map To Designate The Area Industrial; And For Other Purposes," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read**: Thereafter, a motion to adopt as read was made by Director Weatherford and duly seconded by Director Jones.

**Discussion**: none
**Speaker**: none
**Staff**: Kathy Sellman - Director of Planning and Development

**Roll Call**: Mayor Pat McCabe called for a vote on the Motion to Adopt; upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0. Motion passed 7-0.
6. **Consider Ordinance O-20-24**

**A Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Fale, duly seconded by Director Jones, that the rules be suspended and the Ordinance read once by title only; and upon voice vote the motion unanimously carried 7-0.

**A Motion Entitled,** "An Ordinance Amending The Malvern And James Planned Development (PD) By Adding Food Service Restaurant With Drive-Up As A Permitted Use; Approving A Minor Site Plan Change; And For Other Purposes," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Garcia and duly seconded by Director Holliday.

**Discussion:** Director Randy Fale, Director Karen Garcia  
**Speaker:** none  
**Staff:** Kathy Sellman - Director of Planning & Development

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to Adopt; upon roll call, the following voted "aye", Directors Holliday, Jones, Clark, Weatherford, Garcia, Fale and McCabe, total 7. Voting "no", none, total 0.

G. **BOARD COMMENTARY**
- Director Garcia announced that the CDBG funds is a big deal; and also thanked all City employees for working amid the COVID-19 crisis.
- Director Fale commended County Judge Darryl Mahoney and City Manager Bill Burrough for their working relationship in coordinating services.

H. **ADJOURNMENT**
There being no further business to come before the Board, a motion was made by Director Jones, duly seconded by Director Garcia, that the meeting be adjourned; and upon voice vote, the motion was unanimously carried 7-0. The meeting adjourned at 8:07 p.m. to meet again on Tuesday, April 21, 2020 at 7:00 p.m.

April 21, 2020  
**DATE:**

Harmony H. Morrissey, City Clerk  
**Board of Directors**  
April 7, 2020