

**Airport Advisory Committee
Regular Meeting Minutes**

Tuesday, April 19th, 2022

Hot Springs Memorial Field Airport

Call to Order

Meeting called to Order by Glen Barentine, Airport Director at 12:00 p.m

1. Roll Call by Whitney Bradeen

Present- Scott Lauck, Trent Foreman, Alex Mouton, and Mike Abram

Absent- Darren Clark

Also Present, Glen Barentine and Whitney Bradeen

2. Consider Approval of the Agenda

Motion to Adopt the Agenda

Mr. Mouton made a motion, duly seconded by Mr. Foreman to adopt the agenda as presented.

All in favor

3. Consider Minutes of the Airport Advisory Committee:

➤ Regular Meeting held on March 15th 2022

Motion to Approve the Minutes as Presented.

Mr. Foreman made a motion, duly seconded by Mr. Mouton to approve the minutes as presented.

All in favor

4. Approve Memorandum of Understanding between the Arkansas Air Coordination Group and Memorial Field Airport:

Airport Staff recommend approval of this MOU. The State of Arkansas has identified 15 natural and manmade disaster that can occur in the state. Because of the potential of these disasters, the Arkansas Division of Emergency Management (ADEM) has requested a Memorandum of Understanding (MOU). The MOU will include the Purpose, Hazards, Responsibilities, and Area of Application. The Airport will be responsible for providing facilities, ground equipment, runway use, and personnel required for aircraft operations support. The term for this MOU is six (6) year after the last signature.

Motion to Approve Memorandum of Understanding between the Arkansas Air Coordination Group and Memorial Field.

Mr. Abram made a motion, duly seconded by Mr. Mouton to approve 6-year term MOU

5. Discussion of Airport Finance:

Mr. Barentine discussed Revenue including Retail and Contract Fuel Sales. He stated Fuel sales are not growing as fast in April as March, however Handling fees are up 25% compared to 2021. Mr. Barentine also went over Expenses so far for 2022. He discussed Vehicle Expenses being higher due to repairs on one of the Jet Trucks. He also discussed Electrical and Natural Gas increasing due to cost. Mr. Barentine went over mowing and spraying the field.

6. Airport Staff Items for Discussion and Announcements:

Mr. Barentine went over Fuel Sale comparison between 2022 and 2021. He stated Avgas sales are up 31%, which means locals are flying more. Jet fuel sales are up 14% due to race traffic. Mr. Barentine also discussed Southern Airways Express flights and fuel sales 2022 compared to 2021. He also went over Airport projects including reseal and painting 13-31.

7. **Advisory Committee Items for Discussion:**

There were no items to discuss at this time.

8. **Adjournment**

There being no further business to come before the committee, Mr. Abram, duly seconded by Mr. Mouton, that the meeting be adjourned; all in favor, made a motion.

DATE: 5-17-2022

Approved: Scott G. Lauck
Mr. Scott Lauck, Chairperson