



MINUTES

Waterworks Advisory Committee Meeting

4:00 PM – Thursday, April 20, 2023

Parks and Trails Conference Room

Call to Order

A. ROLL CALL OF WATERWORKS ADVISORY COMMITTEE MEMBERS

Present: Randy Fale, Jonathan Martin, Carroll Weatherford, Mark Allen, Steve Dubriske, Ann Hair

Not Present: Dave Reagan

Also Present: Bill Burrough - City Manager, Brian Albright - City Attorney, Monty Ledbetter - Utilities Director, Harmony Morrissey - City Clerk

B. CONSIDER APPROVAL OF THE AGENDA

Motion to Approve the Agenda

Carrol Weatherford made a motion, duly seconded by Mark Allen to approve the agenda as presented. Upon voice vote the motion carried 6-0.

C. INTRODUCTIONS

Bill Burrough, City Manager, reported on the current CHS waterworks system, gave a brief history of the waterworks system and Act 605, and announced that Denny McPhate would be the committee's staff liaison.

D. COMMITTEE ORIENTATION

Brian Albright, City Attorney, conducted a committee orientation, reviewed state law regarding the advisory committee, City of Hot Springs Board of Director's Resolution establishing the advisory committee and City of Hot Springs Board of Director's Resolution appointing initial membership. City Attorney Albright announced the meetings of the committee would be held quarterly on the 3rd Thursday of January, April, July and October at 4:00 p.m. in the Parks and Trail Conference Room located in the City Hall Annex building at 111 Opera Street. The dates for the 2023 meetings will be July 20 and October 19.

E. DRAW LOTS FOR TERMS

The City Attorney conducted a drawing for lots for terms of office. The majority of the committee member (position CHS 1, CHS 3, CHS 5 & GC 2) terms will expire on May 1, 2027 and the minority of the committee member (positions CHS 2, CHS 4 & GC 1) terms expire May 1, 2025.

Per the drawing, position assignments with terms:

<u>Position No</u>	<u>Last Name</u>	<u>First Name</u>	<u>Term Expires</u>
WW CHS 1	Hair	Ann	5/1/2027
WW CHS 2	Fale	Randy	5/1/2025
WW CHS 3	Reagan	David	5/1/2027
WW CHS 4	Martin	Jonathan	5/1/2025
WW CHS 5	Weatherford	Carroll	5/1/2027
WW GC 1	Allen	Mark	5/1/2025
WW GC 2	Dubriske	Steve	5/1/2027

F. SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

Motion to Appoint Chair

Carrol Weatherford made a motion, duly seconded by Jonathan Martin, to nominate Randy Fale as Chairperson for the City of Hot Springs Waterworks Advisory Committee. Upon voice vote the motion carried 6-0.

Motion to Appoint Vice-Chair

Randy Fale made a motion, duly seconded by Carrol Weatherford, to nominate Mark Allen as Vice-Chairperson for the City of Hot Springs Waterworks Advisory Committee. Upon voice vote the motion carried 6-0.

G. COMMITTEE COMMENTS AND QUESTIONS

Bill Burrough, City Manager, and Brian Albright, City Attorney, made themselves available for questions. City Attorney Albright announced that committee photos would be taken at the next meeting to be held on July 20, 2023.

H. ADJOURNMENT

There being no further business to come before the Board, Carroll Weatherford made a motion, duly seconded by Ann Hair that the meeting be adjourned AT 4:54 p.m.; and upon voice vote the motion unanimously carried 6-0.

Respectfully Submitted:
Harmony Morrissey, City Clerk
April 21, 2023