

**Airport Advisory Committee
Regular Meeting Minutes**

Tuesday, May 17th, 2022

Hot Springs Memorial Field Airport

Call to Order

Meeting called to Order by Glen Barentine, Airport Director at 12:00 p.m

1. Roll Call by Whitney Bradeen

Present- Scott Lauck, Trent Foreman, and Mike Abram

Absent- Alex Mouton and Darren Clark

Also Present, Glen Barentine Ruthie Murphy, Whitney Bradeen, and Ms. Phyllis Beard

2. Consider Approval of the Agenda

Motion to Adopt the Agenda

Mr. Abram made a motion, duly seconded by Mr. Foreman to adopt the agenda as presented.

All in favor

3. Consider Minutes of the Airport Advisory Committee:

➤ Regular Meeting held on April 19th, 2022

Motion to Approve the Minutes as Presented.

Mr. Foreman made a motion, duly seconded by Mr. Abram to approve the minutes as presented.

All in favor

4. Discussion of Airport Finance:

Mr. Barentine discussed the fuel cost increase of 40% in Retail and 43% in Contract Fuel Sales. Contract fuel Handling Fees are where they should be at 28%. He stated the amount of Contract Fuel Flights have decreased slightly however they are taking on more fuel at a time. Mr. Barentine also went over Expenses so far for 2022. He discussed Vehicle Expenses increasing due to repairing the Transmission on the Bucket Truck and repairs on the Fuel Trucks as well. He also discussed Utilities increasing due to cost.

5. Airport Staff Items for Discussion and Announcements:

Mr. Barentine went over Fuel Sale comparison between 2022 and 2021. He stated Avgas sales are up 16%. Avgas Retail Dollars are up 37% strictly due to the cost of Fuel. Jet fuel contract sales has a 4% growth compared to 2021 however Retail Jet sales are up 22%. Total Fuel is 14% up compared to 2021. Ramp Fees are up 84% compared to 2021, which is due to Airport Staff Collecting fees, and more customers paying the Fee instead of taking fuel. Mr. Barentine stated current fuel cost of Avgas is 5.36 and Cost of JetA is 4.76. Mr. Barentine also stated Southern Airways Express fuel sales are up 31% in 2022 compared to 2021. Flights are full Thursday through Sunday. Mr. Barentine discussed Airport projects including reseal and painting 13-31. He also stated the Notice of Intent was sent to the FAA. If the Grant is rewarded it will cover repairs to the Terminal including resealing windows, replacing A/C units and installing the Solar Panel Parking deck. Mr. Barentine discussed the upcoming 75th Celebration of the Airport on Memorial Day weekend.

6. Advisory Committee Items for Discussion:

There were no items to discuss at this time.

8. Adjournment

There being no further business to come before the committee, Mr. Abram, duly seconded by Mr. Foreman, that the meeting be adjourned; all in favor, made a motion.

DATE: _____

Approved: _____
Mr. Scott Lauck, Chairperson