

**City of Hot Springs, Arkansas  
Board of Directors  
Regular Meeting Minutes**

Tuesday, July 17, 2018

Board Chambers, City Hall

**Invocation** by Mr. Gary Carnahan

**Pledge of Allegiance to the Flag** led by Director Karen Garcia

**Call to Order**

**Meeting called to Order by Mayor Pat McCabe at 7:00 p.m.**

**1. Roll Call by City Clerk Lance Spicer**

Present- Director Suzanne Davidson- District 1, Director Elaine Jones- District 2, Karen Garcia- District 5, Randy Fale-District 6, and Pat McCabe- Mayor. Absent- Becca Clark-District 3 and Larry Williams-District 4. Also present Interim City Manager Bill Burrough, Assistant City Manager Lance Spicer, and City Attorney Brian Albright.

**2. Consider Approval of the Agenda**

**Motion to Amend the Agenda**

Director Randy Fale made a motion, duly seconded by Director Karen Garcia to amend the agenda by adding proposed Ordinance O-18-26 as the last item of New Business. Director Garcia made a motion to move Item 8 to the first item of New Business. Upon voice vote, the motion unanimously carried 5-0.

**Motion to Approve the Agenda as Amended**

Director Elaine Jones made a motion, duly seconded by Director Suzanne Davidson to approve the agenda as amended. Upon voice vote, the motion unanimously carried 5-0.

**3. Consider Minutes of the Board of Directors Meeting**

- Special Meeting held on June 26, 2018
- Regular Meeting held on July 3, 2018

**Motion to Approve the Minutes as Presented.**

Director Suzanne Davidson made a motion, duly seconded by Director Elaine Jones, to approve the minutes as presented. Upon voice vote, the motion carried 5-0.

**4. Consider Recognition of Guests**

- Anthony Whittington, the new Parks & Trails Director for the City of Hot Springs
- Rie Schaffer, Whittington White House Project located at 230 Whittington Avenue

**5. Interim City Manager's Report**

Interim City Manager Bill Burrough reported on the following items:

- Majestic Property Update

6. **Board of Directors Announcements**

- Director Karen Garcia announced that the Hot Springs Police Department is accepting applications for the Citizens Police Academy.

**CONSENT AGENDA**

**Motion to Approve the Consent Agenda**

A motion was made by Director Elaine Jones duly seconded by Director Randy Fale that the Consent Agenda be approved.

**Roll Call** Mayor McCabe called for a vote on the Motion to Approve the Consent Agenda; and upon roll call, the following voted "aye" Directors Davidson, Jones, Garcia, Fale, and McCabe, total 5. Voting "no" none, total 0; motion carried 5-0.

- **Consider Resolution No. R-18-99** A Resolution Approving The City Of Hot Springs Financial Statements For May, 2018.

**NEW BUSINESS**

7. **Consider Resolution No. R-18-100**

A Motion entitled, "A Resolution Applying For And Accepting A Grant With The State Of Arkansas (National Highway Traffic Safety Administration) For One Full-Time File Clerk And Various Supplies (D.W.I. Court Operations)," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Elaine Jones, duly seconded by Director Karen Garcia.

**Discussion:** None

**Speakers:** Interim City Manager Bill Burrough spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Garcia, Fale, and McCabe, total 5. Voting "no", none, total 0; motion passed 5-0.

Whereupon the Motion was declared Adopted.

8. **Consider Resolution No. R-18-101**

A Motion entitled, "A Resolution Acknowledging The Review Of The 2017 Comprehensive Annual Financial (Audit) Report (CAFR)," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Randy Fale, duly seconded by Director Karen Garcia.

**Discussion:** Directors Karen Garcia and Randy Fale spoke to the Item.

**Speakers:** Finance Director Dorethea Yates spoke to the Item. Gary Welch with Jordan, Woosley, Crone & Keaton, LTD also spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Garcia, Fale, and McCabe, total 5. Voting "no", none, total 0; motion passed 5-0.

Whereupon the Motion was declared Adopted.

**9. Consider Resolution No. R-18-102**

A Motion entitled, "A Resolution Awarding A Contract To Crist Engineers, Inc. For Certain Professional Design Engineering Services And Administration Related To The New Switch Gear And Motor Control Center (MCC) At The Ouachita Water Treatment Plant," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Suzanne Davidson, duly seconded by Director Karen Garcia.

**Discussion:** None

**Speakers:** City Engineer Gary Carnahan spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Garcia, Fale, and McCabe, total 5. Voting "no", none, total 0; motion passed 5-0.

Whereupon the Motion was declared Adopted.

**10. Consider Resolution No. R-18-103**

A Motion entitled, "A Resolution Approving The Preliminary Engineering Agreement With Arkansas Department Of Transportation (ARDOT) In Conjunction With Awarding A Professional Services Contract To Garver, LLC For Engineering Design Services As Related To The Highway 7 North Widening Project," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Elaine Jones, duly seconded by Director Suzanne Davidson.

**Discussion:** Directors Randy Fale and Suzanne Davidson spoke to the Item.

**Speakers:** City Engineer Gary Carnahan spoke to the Item.

**Staff:** None

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Garcia, Fale, and McCabe, total 5. Voting "no", none, total 0; motion passed 5-0.

Whereupon the Motion was declared Adopted.

**11. Consider Ordinance No. O-18-26**

**Motion to Suspend Rules and Read by Title Only:** A motion was made by Director Karen Garcia, duly seconded by Director Randy Fale, that the rules be suspended and the Ordinance be read once by title only; and upon voice vote, the motion unanimously carried 5-0.

A Motion entitled, "An Ordinance Amending Ordinance No 6216: Establishing Rates And Charges For The Hot Springs Municipal Water System; And For Other Purposes," was taken from the agenda and read by title only (City Attorney).

**Motion to Adopt as Read:** Thereafter, a motion to adopt as read was made by Director Karen Garcia, duly seconded by Director Randy Fale.

**Discussion:** Mayor Pat McCabe, Director Karen Garcia, and Director Randy Fale spoke to the Item.

**Speakers:** Interim City Manager Bill Burrough spoke to the Item.

**Staff:** City Attorney Brian Albright spoke to the Item.

**Roll Call:** Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Garcia, Fale, and McCabe, total 5. Voting "no", none, total 0; motion passed 5-0.

Whereupon the Motion was declared Adopted.

#### BOARD COMMENTARY

**12. Board of Directors' Items for Discussion**

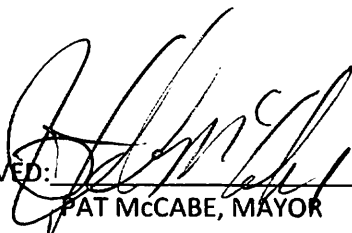
- Director Randy Fale thanked Bill Burroughs and Dorethea Yates for their prompt attention to the sprinkler rates issue.
- Director Suzanne Davidson announced that local Chef Big Mike is located on Park Avenue every Friday evening in the summer.
- Mayor Pat McCabe discussed safety and sharing the road with pedestrians and cyclists.

**13. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Director Elaine Jones, duly seconded by Director Karen Garcia, that the meeting be adjourned; and upon voice vote, the motion unanimously carried 7-0. The Meeting adjourned at 7:58 p.m. to meet again on Tuesday, August 7, 2018, at 7:00 p.m.

DATE: August 7, 2018

ATTEST:   
Lance Spicer, City Clerk

APPROVED:   
PAT McCABE, MAYOR