

**City of Hot Springs, Arkansas
Board of Directors
Regular Meeting Minutes**

Tuesday, August 21, 2018

Board Chambers, City Hall

Invocation by Captain Bradley Hargis

Pledge of Allegiance to the Flag led by Director Randy Fale

Call to Order

Meeting called to Order by Mayor Pat McCabe at 7:00 p.m.

1. Roll Call by City Clerk Lance Spicer

Present- Directors Suzanne Davidson- District 1, Elaine Jones- District 2, Becca Clark-District 3, Randy Fale-District 6, Karen Garcia- District 5, and Pat McCabe- Mayor. Absent- Director Larry Williams-District 4. Also present Interim City Manager Bill Burrough, Assistant City Manager Lance Spicer, and City Attorney Brian Albright.

2. Consider Approval of the Agenda

Motion to Approve the Agenda

Director Suzanne Davidson made a motion, duly seconded by Director Karen Garcia to approve the agenda as presented. Upon voice vote, the motion unanimously carried 6-0.

3. Consider Minutes of the Board of Directors Meeting

- Regular Meeting held on August 7, 2018

Motion to Approve the Minutes as Presented.

Director Becca Clark made a motion, duly seconded by Director Elaine Jones, to approve the minutes as presented. Upon voice vote, the motion carried 6-0.

4. Consider Recognition of Guests

- Lynn Blankenship, Executive Director at Cooperative Christian Ministries and Clinic
- Dr. Jack Porter, Chairman of the Board of Directors for Cooperative Christian Ministries and Clinic

5. Interim City Manager's Report

Interim City Manager Bill Burrough reported on the following items:

- Update from the Planning and Development Department's four open house meetings at the Hot Springs Mall for recently annexed residents (Areas A & B)
- Majestic Site Update
- Hot Springs Compost Facility will waive the charges for mulch, woodchips, compost, and loading services during the month of September
- All City Offices, except Public Safety and the Airport, will be closed on September 3rd in observance of Labor Day
- Solid Waste and Intracity Transit schedule announcement due to Labor Day
- Animal Services is offering half price adoptions until August 31st

- Discussed a letter sent to Monty Ledbetter concerning his presentation on Hot Springs Utilities

6. **Board of Directors Announcements**

- Director Randy Fale announced that early voting for the Special Election begins on September 4th
- Director Karen Garcia announced a public meeting she is hosting on September 6th at 4:30 pm at The Centre at Forest Lakes.
- Director Karen Garcia announced a City Candidate Forum on October 15th
- Mayor Pat McCabe announced that several companies have announced that they are creating new jobs in the area

CONSENT AGENDA

Motion to Approve the Consent Agenda

A motion was made by Director Karen Garcia duly seconded by Director Becca Clark that the Consent Agenda be approved.

Roll Call Mayor McCabe called for a vote on the Motion to Approve the Consent Agenda; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Garcia, Fale, and McCabe, total 6. Voting "no" none, total 0; motion carried 6-0.

- **Consider Resolution No. R-18-114** A Resolution Authorizing The Filing And Acceptance Of The 2018 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation.
- **Consider Resolution No. R-18-115** A Resolution Adopting An Updated Title VI Plan For Hot Springs Intracity Transit.
- **Consider Resolution No. R-18-116** A Resolution Approving The Preliminary Engineering Agreement With Arkansas Department Of Transportation (ARDOT); Amending the Royal Water Agreement; And Awarding A Professional Services Contract To Engineers, Inc. For Engineering Design Services As Related To The Highway 270 West Widening Project.

NEW BUSINESS

7. **Consider Resolution No. R-18-117**

A Motion entitled, "A Resolution Awarding A Bid To Classic Protective Coating, Inc. For The Hollywood Elevated Water Tank Repairs And Painting Contract, As Designed By Crist Engineers, Inc.," was taken from the agenda and read by title only (City Attorney).

Motion to Adopt as Read: Thereafter, a motion to adopt as read was made by Director Elaine Jones, duly seconded by Director Randy Fale.

Discussion: Directors Karen Garcia, Randy Fale, and Mayor Pat McCabe spoke to the Item.

Speakers: Engineering Project Manager Todd Piller spoke to the Item.

Staff: City Attorney Brian Albright and Interim City Manager Bill Burrough spoke to the Item.

Roll Call: Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Garcia, Fale, and McCabe, total 6. Voting "no", none, total 0; motion passed 6-0.

Whereupon the Motion was declared Adopted.

8. Consider Resolution No. R-18-118

A Motion entitled, "A Resolution Awarding A Bid To Coakley Company, Inc. For The 2018 Water Line Improvements Contract, As Designed By Hanson & McLaughlin, LLC," was taken from the agenda and read by title only (City Attorney).

Motion to Adopt as Read: Thereafter, a motion to adopt as read was made by Director Becca Clark, duly seconded by Director Karen Garcia.

Discussion: None

Speakers: Engineering Project Manager Todd Piller spoke to the Item.

Staff: None

Roll Call: Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Garcia, Fale, and McCabe, total 6. Voting "no", none, total 0; motion passed 6-0.

Whereupon the Motion was declared Adopted.

9. Consider Resolution No. R-18-119

A Motion entitled, "A Resolution Approving An Agreement With Cooperative Christian Ministries And Clinic (CCMC) For The Administration Of The H2O Hot Springs Program For Utility Bill Assistance To Residential Customers," was taken from the agenda and read by title only (City Attorney).

Motion to Adopt as Read: Thereafter, a motion to adopt as read was made by Director Elaine Jones, duly seconded by Director Randy Fale.

Discussion: Directors Karen Garcia, Randy Fale, and Mayor Pat McCabe spoke to the Item.

Speakers: Utility Billing Services Director Randy Outler spoke to the Item. Speaking FOR the Item: Lynn Blankenship

Staff: City Attorney Brian Albright and Interim City Manager Bill Burrough spoke to the Item.

Roll Call: Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Garcia, Fale, and McCabe, total 6. Voting "no", none, total 0; motion passed 6-0.

Whereupon the Motion was declared Adopted.

10. Consider Resolution No. R-18-120

A Motion entitled, "A Resolution Authorizing A Lease Agreement With GRGCB, LLC For Certain City Property Located At 349 Malvern Avenue," was taken from the agenda and read by title only (City Attorney).

Motion to Adopt as Read: Thereafter, a motion to adopt as read was made by Director Elaine Jones, duly seconded by Director Suzanne Davidson.

Discussion: Director Randy Fale and Mayor Pat McCabe spoke to the Item.

Speakers: Assistant City Manager Lance Spicer spoke to the Item. Speaking FOR the Item: Jeff Simmons.

Staff: City Attorney Brian Albright spoke to the Item.

Motion To Table Item: Thereafter, Director Randy Fale made a motion to table the item until the September 18th Board of Directors Meeting, duly seconded by Director Karen Garcia.

Roll Call: Mayor Pat McCabe called for a vote on the Motion to Table; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Garcia, Fale, and McCabe, total 6. Voting "no", none, total 0; motion passed 6-0.

Whereupon the Motion was declared Tabled.

11. Consider Ordinance No. O-18-31

Motion to Suspend Rules and Read by Title Only: A motion was made by Director Becca Clark, duly seconded by Director Suzanne Davidson, that the rules be suspended and the Ordinance be read once by title only; and upon voice vote, the motion unanimously carried 6-0.

A Motion entitled, "An Ordinance Amending Certain Sections Of The Hot Springs Code Title 15 Chapter 10, Article VI; To Establish Requirements For Pavement Cuts And Utility Work In The Rights Of Way; Declaring An Emergency; And For Other Purposes," was taken from the agenda and read by title only (City Attorney).

Motion to Adopt as Read: Thereafter, a motion to adopt as read was made by Director Randy Fale, duly seconded by Director Karen Garcia.

Discussion: Director Randy Fale and Mayor Pat McCabe spoke to the Item.

Speakers: City Engineer Gary Carnahan spoke to the Item.

Staff: Interim City Manager Bill Burrough spoke to the Item.

Motion to Amend: Therefore, Director Randy Fale made a motion, duly seconded by Director Karen Garcia to amend the Ordinance by adding the following emergency clause as Section Five of the Ordinance. "This Ordinance being necessary to preserve the health, safety and welfare of the environs of the City, an emergency is hereby declared to exist; and therefore should be in full force and effect upon the passage of same."

Roll Call: Mayor Pat McCabe called for a vote on the Motion to Amend; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Garcia, Fale, and McCabe, total 6. Voting "no", none, total 0; motion passed 6-0.

Roll Call: Mayor Pat McCabe called for a vote on the Motion to adopt; and upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Garcia, Fale, and McCabe, total 6. Voting "no", none, total 0; motion passed 6-0.

Whereupon the Motion was declared Adopted.

Motion to Adopt the Emergency Clause: City Attorney Brian Albright then read the Emergency Clause. Upon completion Director Elaine Jones made a motion, duly seconded by Director Suzanne Davidson

to approve the Emergency Clause. Upon roll call, the following voted "aye" Directors Davidson, Jones, Clark, Garcia, Fale, and McCabe, total 6. Voting "no", none, total 0; motion passed 6-0.

BOARD COMMENTARY

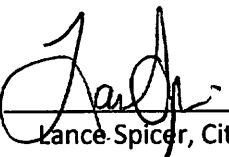
12. Board of Directors' Items for Discussion

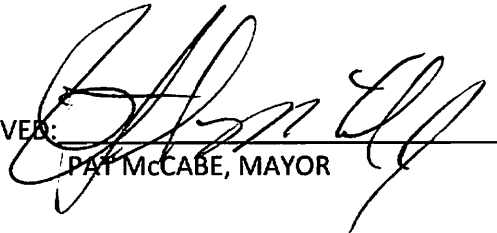
- Director Karen Garcia passed along kudos to Interim City Manager Bill Burrough on behalf of some residents on Robinwood Street.
- Director Randy Fale discussed City Parks.
- Director Randy Fale discussed the 2018 Water System Master Plan.
- Mayor Pat McCabe gave a shout out to City Attorney Brian Albright for his efforts on a citizen concern.

13. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Director Elaine Jones, duly seconded by Director Becca Clark, that the meeting be adjourned; and upon voice vote, the motion unanimously carried 6-0. The Meeting adjourned at 8:06 p.m. to meet again on Tuesday, September 4, 2018, at 7:00 p.m.

DATE: September 18, 2018

ATTEST: 
Lance Spicer, City Clerk

APPROVED: 
PAT McCABE, MAYOR