



**REQUEST FOR PROPOSALS**  
**CITY OF HOT SPRINGS, ARKANSAS**  
**PURCHASING DIVISION**  
P O Box 6300, 71902; 324 Malvern Ave, 71901  
Phone/Fax 501-321-6830 or 501-321-6822  
[purchasing@cityhs.net](mailto:purchasing@cityhs.net)

**RFP Number: HS-22-092**

**RFP Opening Time, Date & Location: 2:00 P.M. CT, MONDAY OCTOBER 17, 2022**  
324 Malvern Ave 2<sup>nd</sup> Floor, Room 206, Hot Springs, Arkansas 71901

**RFP and Scope of Service: RENTAL AND UTILITY EMERGENCY SUBSISTENCE PAYMENTS PROGRAM (CDBG)**

Request for Proposals Contents

Attachments:

- Acknowledgment (Form)/Addenda
- Terms and Conditions
- Community Development Block Grant TIN, UEI, and SAM Registration

Attributes:

- Introduction
- Scope of Work
- Statement of Requirements (Certificates Required and Additional Requirements)
- Proposal Requirements/Evaluation
- Evaluation Criteria

**The complete request for proposal is available online at <http://arkansas.ionwave.net>. Interested Proposers must register at this site to submit a proposal electronically. This is the preferred method of submittal.**

Sealed paper responses to this invitation can also be submitted to the Purchasing Division by mail or in person. Facsimile submissions are not acceptable. The sealed envelope, including express envelopes, must be identified as a sealed proposal and show the item or RFP number.

**All responses must be submitted no later than the date and time shown above for consideration.**

*Karen Scott*

Karen Scott, Finance Director

*9/19/2022*

Date