



## Application for Transfer/Promotion

Employee Name: \_\_\_\_\_

Current Position: \_\_\_\_\_

Current Department: \_\_\_\_\_

Position applying for: \_\_\_\_\_

Department: \_\_\_\_\_

I believe I am qualified to perform the job duties required by this position by reason of my skills and experience listed below.

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I have attached my resume

Please indicate if you have a **CDL** and if so, what **Endorsements** you hold

CDL Class: A B C      Endorsments: \_\_\_\_\_

Please indicate if you have any **Water** or **Wastewater Licenses** and list here:

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Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Phone # \_\_\_\_\_

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### HR USE ONLY

Received by: \_\_\_\_\_

Date Received: \_\_\_\_\_