

Adair Park Summer Concert Series Performers Agreement

The City of Hot Springs' Adair Park Summer Concert Series is a program provided by the Parks & Trails Department. It will be held every Friday through Sunday at Kenneth Adair Memorial Park, 358 Central Avenue in downtown Hot Springs, Arkansas. By reading and signing this form, you are acknowledging that you understand the information therein and agree to abide by the guidelines set forth.

1. Participants will adhere to all city, Parks & Trails, and Adair Park's rules and regulations.
2. To get on the schedule you will need to complete and submit an Adair Park Summer Concert Series Performers Agreement form with a performance track (uploaded video or audio) online at www.cityhs.net on the Parks & Trails' Policies and Forms page. You can also mail this form, with a CD or cassette, to Summer Concert Series, P.O. Box 700, Hot Springs, AR. 71902 or drop it off at the Parks & Trails Administrative office, 111 Opera St.
3. The focus of the program is the live performance of music. Selling merchandise/raising funds is not the purpose of the program.
4. Set up equipment off stage and not on stage, behind the current performer. The last 15 minutes of the scheduled slot is for the performers to clear the stage and allow the next performer to set up. If a performer is late to their time slot, no extra time is added.
5. Electrical outlets are provided on the back of the stage. The performer must provide all equipment and electrical cords. It is the performer's responsibility for any damage or loss to equipment and in no way is to be reimbursed by the City of Hot Springs, any of its employees or any other entity.
6. There is a loading zone in front of the park that can be used. Vehicle must be moved and parked in a legal spot after unloading.
7. Cash tips may be accepted for permitted groups and individuals who are scheduled to perform live at Adair Park during the Summer Concert Series. The tip jar is to be labeled with artist name and Adair Park Summer Concert Series. Do not display a "suggested donation" or actively seek donations. It is illegal to solicit tips in public places in the city of Hot Springs other than within approved programs of the city.
8. Only official Adair Park Concert Series signs and schedules are to be displayed at Adair Park. You will be provided with your official sign; save it for reuse. Notify a manager if you need the sign replaced. Please email a promotional photo to parktrl@cityhs.net or upload with completed online form. Photo must be a 300 dpi .jpg, .png, or .tiff and at least 1200 x 1200 pixels.
9. Keep the performance community, family, and tourist friendly. Do not use profane or offensive language and wear no clothing depicting such language or symbols. You are representing not only yourself but also the City of Hot Springs.
10. The Adair Park Summer Concert Series schedule can be seen on the Parks & Trails Department page of the city website at www.cityhs.net and is also listed for the weekend every Friday morning on the Hot Springs Parks & Trails Facebook page at www.facebook.com.

DAYS and HOURS: Performance times are for two-hour slots.

Friday – 3:00 p.m.-9:00 p.m.

Saturday – 11:00 a.m.-9:00 p.m.

Sunday – 11:00 a.m.-9:00 p.m.

By signing my name below, I acknowledge that I understand and agree to the rules and guidelines set forth in the Adair Park Summer Concert Series Performer's Agreement.

Performer Name: _____ Date: _____
(Print Name)

Performer Signature: _____

Cell Phone: _____

Email: _____

Stage Name (if different): _____

Short description of the type of music being performed (will be used on web listing of the schedule):

Contacts for Adair Park Summer Concert Series

Anthony Whittington, Parks & Trails Director

Brian Fisher, Parks & Trails Landscape Superintendent/Program Manager

Kathleen Fason, Parks & Trails Office Manager

501-321-6871

parktrl@cityhs.net